



## Washington State Department of Health

### OCCUPATIONAL THERAPY PRACTICE BOARD PUBLIC MEETING AGENDA

October 17, 2014  
10:45 a.m.

This meeting is available by webinar only. To register for the webinar please sign up for the OT listserv or contact the program manager below.

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BOARD MEMBERS: KARIN SCHULZE, OT, CHAIR; BETH ROLLINGER, OT, VICE-CHAIR; BRENDA LEMPE, COTA; SHERYL ZYLSTRA, OT; VERONICA CHASE, PUBLIC MEMBER

CONTACT: KATHY WEED, PROGRAM MANAGER  
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**Times and Order:** The meeting will commence at 10:45 a.m. on October 17, 2014, and continue until all agenda items are complete. The board will work through lunch and adjourn for the evening as determined by the agenda and the board. This agenda is subject to change. Comments from the public in attendance will be solicited after each agenda item. Smoking is prohibited at this meeting. **This meeting is fragrance free. We ask that you please refrain from applying perfume, hair spray, cologne or aftershave prior to your visit.** Your cooperation is appreciated.

**Accessibility:** This meeting is accessible to persons with disabilities. Special aids and services can be made available upon request. Advance request for special aids and services must be made no later than October 9, 2014. If you wish to receive general information about this meeting, please call 360-236-4883. If you need assistance with special needs and services, you may leave a message with that request at 1-800-525-0127 or, if calling from outside Washington State, call 360-236-4052. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388. If you need assistance due to a speech disability, Speech-to-Speech provides human voicers for people with difficulty being understood. The Washington Speech-to-Speech toll free access number is 1-877-833-6341.

#### October 17, 2014 – 10:45 a.m. – OPEN SESSION

##### 1. CALL TO ORDER

- 1.1 Introductions—audience members and board members
- 1.2 Approval of Agenda
- 1.3 Approval of July 18, 2014 conference call Meeting Minutes
- 1.4 Approval of Disciplinary Meeting Minutes

**2. REVIEW OF LISTS AND LABELS REQUEST**

- 2.1** The board will review the lists and labels request received from HomeCEUConnection to determine if the request should be approved or denied.

**3. OPEN PUBLIC MEETINGS ACT**

Information provided to the board by Assistant Attorney General, Debra Defreyn.

**4. CORRESPONDENCE** - The board will review, discuss, and respond to any correspondence received by program staff.

- 4.1** Request from licensee regarding if cupping is in the scope of practice

**5. BUSINESS PLAN**

The board will review the Business Plan from 2009 and discuss any potential updates.

**6. DISCRETIONARY SPENDING**

The board will discuss their budget and identify any discretionary spending they may incur during the next biennium.

**7. EXECUTIVE DIRECTOR REPORT** - Information provided to the board by Executive Director, Trina Castle.

- 7.1** Current Budget Report

- 7.2** Legislative update

**8. PROGRAM MANAGER REPORT**

Information provided to the board by Program Manager, Kathy Weed.

- 8.1** Licensing statistics – number of active and pending licenses

- 8.2** Update on meeting with NBCOT representative

**9. AGENDA ITEMS FOR FUTURE MEETINGS** –The board will discuss agenda items for future meetings.

**10. CONSENT AGENDA – GENERAL INFORMATION**

The following item(s) and/or any additional correspondence received or sent in is for the board's information. If separate discussion is desired on an item, a single motion by a board member will place the specific item(s) on the regular business agenda. Otherwise, there will be no discussion.

August issue of "The Sentinel News for Department Employees."

**11. OPEN FORUM FOR PUBLIC COMMENT**

**12. ADJOURNMENT**

**CLOSED SESSION**

**13. APPLICATION REVIEWS**

**14. DISCIPLINARY CASE REVIEWS**